



INFORMATION BROCHURE FOR PROSPECTIVE EXECUTIVE MBA APPLICANTS

2020-2022 EDITION



The Executive MBA Program at The University of Warsaw organized in a cooperation of faculties from the University of Illinois at Urbana-Champaign and S.P. Jain Institute of Management and Research in Mumbai and from the University of Cambridge and other top European Universities, is now accepting applications for Cohort XXVIII. To date, almost 1000 individuals have received a degree from this program. Our graduates are senior managers, business professionals and entrepreneurs at the most prestigious firms in Poland, Europe and Worldwide.

Graduates of the Executive MBA program will receive an MBA diploma from the University of Warsaw accredited by Association of MBA and EQUIS.

www.mba.uw.edu.pl

ADMISSION PROCEDURES

Successful applicants to the EMBA program must fulfil all the admission requirements for postgraduate study at the University of Warsaw meeting the conditions set by the Association of MBAs and EFMD. Fulfilment of these requirements ensures the continuing quality and success of the EMBA program.

Once the applicant has completed all of the admission requirements, the admission committee will make a decision. Every applicant will receive a letter from the EMBA program informing the applicant of the admission decision.

ADMISSION REQUIREMENTS

The condition for admission to the entrance examination is:

1. **registration in the IRK:**

www.irk.oferta.uw.edu.pl

2. Delivery of a **set of application documents by September 9, 2020:**

- printed from the IRK system and signed:
 - applications for admission to studies
 - personal questionnaire
- the original **diploma** of completing first or second degree studies
- the original **index or transcript of the grades** (or diploma supplement if issued)
- **original index or diploma supplement** (with grades)
- **two recommendation letters** (preferred: from current or previous employer / supervisor and associate). Letters should be delivered in sealed envelopes; the content of the letters will not be disclosed to the candidate
- one photo (uploaded into IRK)
- an ID document presented while submitting documents or approaching the exam

*Please carefully read all forms and fill them in on the computer or hand writing in capital letters.
Please submit application documents to the Program Office at str. Nowy Świat 4.*

3. **A minimum of three years of professional experience**, including managerial responsibilities: preferred professional experience in managerial positions. Information about the experience should be placed in the application form in the sections designated for this purpose.

4. **proficiency in English** (written and spoken)

5. paying non-refundable **application fee of 1000 PLN**. The application fee should be paid to our account number:

Bank Millennium 32 1160 2202 0000 0001 0838 9289

Application documents are available on our website: www.mba.uw.edu.pl

THE ENTRANCE EXAM CONSISTS OF:

- Mathematics (basic calculus level), logical reasoning, and problem solving – 60 min.
- English (reading comprehension and grammar) – 60 min.
- Interview – 20 min.

**The exam will take place on the 12th of September, (Saturday) at 10 am;
the interviews will be individually scheduled.**

PROGRAM COSTS

The tuition for the 15-month Executive MBA Program is **8.000 USD** and **44.900 PLN**.

Tuition and fee is payable in three instalments:

Instalment	Payment deadline	Tuition
I	September 30, 2020	4.000,00 USD + 19.900,00 PLN
II	February 28, 2021	2.000,00 USD + 15.000,00 PLN
III	September 30, 2021	2.000,00 USD + 10.000,00 PLN

In addition to the fee there are costs of three optional study tours to:

- Mumbai (India) - 2800 USD
- New York / Chicago (USA) - 2800 USD

Trips will take place if the minimum required number of participants is registered. Trips are subject to an additional contract.

Alumni recommendation and corporate discounts apply.

There are also scholarships available for students from family-run businesses and start-ups. Please contact the recruitment office for more information.

The following costs are included in the tuition:

- Program tuitions
- Course materials distributed during the program
- Access to the: Main Library of University of Warsaw (BUW) and Library of School of Business
- MBA Diploma from the University of Warsaw accredited by AMBA and EQUIS
- Obligatory study trip (Economics of the Firm) to Cambridge (UK)
- Refreshments

The following are NOT covered by the fee for the program, and are the responsibility of each individual student:

- Supplementary text books
- Costs of study tours to India, UK and USA

PLACE OF CLASSES

Program sessions will be delivered at the headquarters of the International Management Center, at the Faculty of Management at the University of Warsaw, ul. Szturmowa 1/3 in Warsaw or other locations of the University of Warsaw.

The graduation will be held in June 2022.

CLASS FORMAT

08.30 – 12.00 Classes *

12.00 – 13.00 Lunch

13.00 – 16.30 Classes *

* - breaks are determined by the Lecturer

TENTATIVE SCHEDULE OF CLASSES:

2020

September			24-26 ¹⁾
October		8-11	15-18
November	6-7		20-21
December	4-5	11-12	

2021

January		14-17	21-24
February	5-6		19-20
March	5-6		19-20
April		9-10	23-24
May	2-7 ²⁾	14-15	28-29
June		11-12	24-27
July	1-4		
August			
September	3-4	10-11	23-25 ³⁾
October		8-9	23-24
November	31.X.-5.XI ⁴⁾		19-20
December	3-4		17-18

2022

January			28-29 ⁵⁾
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- 1) Orientation field trip
- 2) Field trip to India
- 3) Field trip to Cambridge
- 4) Field trip to USA
- 5) Final exams

NOTES: