#  **Letter of Recommendation**

### University of Warsaw Executive MBA Program

International Management Center,

Warszawa ul. Nowy Świat 4

tel./fax (++48 22) 625 32 83, 625 32 81

mba@uw.edu.pl [www.mba.uw.edu.pl](http://www.mba.uw.edu.pl)

## Confidential

Name of Candidate (print or type) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Last First Middle

To the individual completing this form:

The person whose name appears above has applied for admission to the University of Warsaw Executive MBA Program. Please answer the questions below in as specific and candid a manner as possible, particularly noting maturity, purposefulness, and initiative. When complete, please place in an envelope marked “CONFIDENTIAL” to the applicant or mail directly to this office. Your comments will not be disclosed to the applicant and will be available only to those involved in our admissions process.

Name of the individual completing this form (print or type)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Position/Title Organization

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Address Telephone Number

Your comments will be an important factor in the admission decision.

1. How long have you known the applicant?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Years Months

1. Under what circumstances have you known the applicant?

1. What do you consider the applicant’s most outstanding attributes or characteristics?

1. What are the applicant’s chief liabilities or weaknesses?

5. To what extent does the applicant demonstrate originality and independence in thinking? Where have

 you observed this?

1. How will graduate education in management help the applicant to realize his or her goals?

7. The Admissions Committee would appreciate any additional statement you may wish to make

 concerning the applicant’s capacity for graduate work.

8. I strongly recommend

 recommend with some reservations

 do not recommend

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Signature Date